



**Our Family for Families First**  
**FOUNDATION**

*Making a difference in the lives of Army families  
by providing scholarships and grants to the children and spouses of active-duty Soldiers.*

## Educational Grant Application

### ELIGIBILITY AND SUBMISSION REQUIREMENTS

<b>GRANT DEFINITION</b>	<p>The <i>Our Family for Families First</i> Educational Grant is a one-time, \$5,000 grant to support the educational goals of the spouses of active-duty Army Soldiers.</p>
<b>ELIGIBILITY REQUIREMENTS</b>	<p>Applicant must provide proof of eligibility as the spouse of an active-duty Soldier stationed at one of the following U.S. Army installations at the time of application due date:</p> <ul style="list-style-type: none"><li>• Fort Meade, Maryland</li><li>• Fort Bragg, North Carolina</li><li>• Fort Polk, Louisiana</li><li>• Fort Rucker, Alabama</li><li>• Fort Riley, Kansas</li><li>• Fort Sill, Oklahoma</li><li>• Aberdeen Proving Ground, Maryland.</li></ul>
<b>SUBMISSION EVALUATION</b>	<p>The <i>Our Family for Families First</i> Educational Grant is awarded based on the following criteria:</p> <ul style="list-style-type: none"><li>• Academic performance</li><li>• Financial need</li><li>• Community Involvement</li><li>• Plan for use of educational grant.</li></ul> <p>Each of the aforementioned criteria will be evaluated based on the materials provided in the application form and accompanying documentation. The requirements for accompanying documentation are provided in the <i>Submission Checklist</i> below.</p>
<b>SUBMISSION CHECKLIST</b>	<p>Applicants must submit the following items within the stipulated page limits in order to be considered for the <i>Our Family for Families First</i> grant:</p> <ol style="list-style-type: none"><li>I. Application Form (1 page)</li><li>II. Copy of Military Identification and Privilege Card (1 page)</li><li>III. Copy of most current orders for active-duty spouse (as needed)</li><li>IV. Proof of attendance or application to community, technical, or four-year college, if applicable (2 pages, e.g. class schedule, transcript, report card)</li><li>V. Educational Statement (2 pages, typed, single-spaced)</li><li>VI. 3 Letters of recommendation (3 pages)</li><li>VII. Proof of financial need, if applicable (up to 10 pages, as determined appropriate by applicant, e.g., tax returns, college tuition bills, etc.)</li><li>VIII. Graduate Student Statement, if applicable (1 page)</li></ol> <p>Please refer to the <i>Submission Requirements Summary</i> on the following page for a detailed description of each item on the <i>Submission Checklist</i>.</p>



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### SUBMISSION REQUIREMENTS

In addition to the I. Application Form, II. copy of Military Identification and Privilege Card, III. copy of current orders for active-duty spouse, and IV. proof of attendance or application to an educational institution, as outlined previously in the *Submission Checklist*, all applicants must provide the following items:

#### V. EDUCATIONAL STATEMENT:

In addition to completing the application included in this package, each applicant must include a 2-page, 1000-word written Educational Statement. This statement should summarize the applicant's:

- Educational goals and reason for pursuing education at this time;
- Intended and specific use for the grant funds if awarded; and
- Involvement in extra-curricular and community activities.

#### VI. LETTERS OF RECOMMENDATION:

Provide three required academic and/or community letters of recommendation on official letterhead (from teachers, mentors, activity coordinators, volunteer coordinators, etc.). Please do not submit recommendation letters from anyone affiliated with Picerne Military Housing – these letters will not be considered.

#### VII. PROOF OF FINANCIAL NEED:

Applicants requesting consideration for financial need must demonstrate financial need for support. Within the 10-page limit, please provide a 1-page, written description of your financial need, as well as a copy of most recently completed annual tax returns, college tuition bills, child care costs, or additional, relevant expenses.

#### VIII. GRADUATE STUDENT STATEMENT (only applicable for students pursuing a Masters-level or Graduate-level program):

*Our Family for Families First* is dedicated to providing educational grants to those who demonstrate a connection between a need for continued education and a relationship to how our grant will enable them to reach their career goals. The majority of our grants are awarded to students pursuing undergraduate studies; however the Foundation also understands the importance of graduate studies.

Applicants planning to use educational grant funds toward a graduate program must include an additional 100-word statement which demonstrates the importance of graduate studies and how these studies apply to their future career goals.

One full copy of the application should be submitted by mail (no electronic submissions will be accepted) to:

Grant Applications  
Our Family for Families First  
303 91<sup>st</sup> Ave NE #G701-219  
Lake Stevens, WA 98258

Submissions must be postmarked by May 28, 2010. *Our Family for Families First* is not responsible for lost applications. Applicants are encouraged to submit applications with receipt confirmation. Grant recipients will be notified no later than June 30, 2010. For questions, please contact the Foundation by phone at 401-228-2836 or email at [info@ourfamilyfoundation.org](mailto:info@ourfamilyfoundation.org).



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## Educational Grant Application

*Please complete information in this form to accompany information required in application instructions.*

Applicant Name:			
Address (mailing address, city, state, zip):			
Home Phone No.:			
Cell Phone No. (if applicable):			
Email:			
Date of Birth:			
Highest Level of Education:	High School	Some College	2-Year College Graduate    4-Year College Graduate
Name and Rank of Active-Duty Spouse:		Relationship (select one):	Husband    Wife
Permanent Duty Station Spouse Assigned to:			
Are you, or have you ever been, an active-duty Soldier?	Yes    No	If yes, please list dates of service: _____	
Are you currently or have you even been an employee of Picerne Military Housing?	Yes    No	If yes, please list name and dates of employment: _____	
How did you hear about this grant opportunity?	Picerne Newsletter    Local Newspaper    Advertisement    Friend/Relative College Advisor/Financial Aid Counselor    Army Representative/Education Center Internet Search    Other (please list: _____)		
Name of College/Program Attending/To Be Attended:			
Address:			
Area of Study/Degree Pursued:			
Current Status of Education Program:	Credits Completed (list "0" if not yet begun education program): _____ Credits Needed to Graduate: _____    Cumulative GPA: _____		
For which level of studies will this grant be applied?	Technical/Community College	College/University Undergraduate	Graduate
Are you submitting proof of financial need?	Yes    No	If yes, what forms are provided?	
Applicant Signature:			Date: